

MINUTES OF IASA BOARD MEETING (teleconference)

February 15, 2011

Present: Patricia Crittenden (Chair), Andrea Landini, Airi Hautamaki, Nicola Letourneau, Martin Stokowy, Bente Nilsen, Lane Strathearn, Catherine Thomas, Sabrina Bowen (Administrative Assistant)

Absent: Augusto Zagmutt, Emilia Sasson (Latin American summer vacation)

Steve Hothersall is no longer a registered member of IASA.

1. PATRICIA CRITTENDEN WELCOMED EVERYBODY TO THE MEETING.

She announced that Catherine Thomas would serve as acting secretary for the meeting.

The meeting would be divided into three areas: Governance
Activities
Conference

2. THANK YOU

i) Paul Dignam had proposed a motion that Irmie Nickel serves on the Honory Advisory Board. The committee seconded this motion unanimously.

Patricia Crittenden will inform Irmie Nickel promptly.

ii) Lane Strathearn

Pat Crittenden thanked Lane Strathearn for taking on the role as treasurer. This has been a difficult transition, and the job is being structured in 4 parts to make in sustainable: Treasurer, Conference Treasurer, Administrative Assistant, and Chair (to file annual Florida Incorporation Report).

iii) Bente Nilsen

Patricia Crittenden thanked Bente for her preparation of the minutes into a consistent executive form suitable for posting on the web.

iv) Martin Stokowy and Nicola Sahhar

They are seeking an appropriate venue that is well priced, and deserve commendation for their efforts so far.

3. PROGRESS ON CLINICAL GOVERNANCE

i) Bente Nilsen : Secretary

Executive minutes: all minutes are now accepted. Pat Crittenden and Sabrina Bowen will help with web posting.

By laws: There was discussion over how to carry Board decisions noted in the minutes to the By-laws.

Crittenden suggested that the relevant highlighted parts of the minutes plus the extra motions made by emails be added to the By-laws, with the highlighting retained. Crittenden will then send them to the attorney to complete.

Crittenden stated that we have by-laws and specific policy statements. There will be changes to the by-laws, changes to policies, and annual decisions, like the membership fee. These should be kept separate, with the By-Laws and policies sent to Tom Spencer

ii) Andrea Landini: Membership

Becca McCallum and Andrea Landini have produced a Member's Only bulletin. There has been little response to this, other than 15 renewals of membership since the last one.

Membership status: 50 members, of which 2-3 are new.

Action: Andrea Landini to write letters to remind people to renew their membership.

iii) Pat Crittenden: Steve Hothersall

Steve Hothersall is not at the meeting tonight. No one has heard from him for weeks. No phone number is available, and he has not renewed his membership, so his status is unclear.

iv) Pat Crittenden: Role of the Chair

More delegation and more supervision:

Crittenden is hoping that we double up on our knowledge, so that no one is indispensable. Lane Strathearn underwent a difficult transition to the role of treasurer when Irmie Nickel left. A goal is for people to move people to different roles.

Access to legal advice: Mr Spencer the attorney will only deal with one person. Crittenden fulfils this role, so all legal questions must be channelled via her.

v) Lane Strathearn: Treasurer

- Lane Strathearn outlined the current financial situation:

\$60,000 in the bank, of which \$20,000 was earned in the last year, \$40,000 from previous years.

Conference years produce income; non-conference years run an annual deficit; the budget must allocate money across two years:

- *Budget for 2011:* This is a non-conference year with an annual \$26,000 loss.
This includes scholarships of \$10,000.

We owe \$2,000 of awarded scholarships that haven't been paid yet.

Other major outgoing: Sabrina Bowen's salary

We have budgeted a raise for Sabrina Bowen in administrative functions of IASA.

Income for this year: \$5,000, \$5,000 in membership fees and \$5,000 in gifts and contributions.

- Budget for 2012: The budget without a conference is included: where we go with the conference depends on how much financial reserve we have.

Depending upon whether we use the scholarship funds, we should have \$21,000 - \$31,000 to cover unexpected loss from the conference.

Limited reports on-line for members

- Members should have online access to summary statements, which include summaries of assets and liabilities, i.e., profit and loss statement sheet.
- Crittenden: The board must receive itemized information.
- Itemised expenses and income: Crittenden will clarify with Mr Spencer whether this information will be available for the biannual meeting.
- Martin Stokowy enquired whether we use a cash auditor as they do in Germany. Lane Strathearn and Pat Crittenden confirmed that this arrangement had always been in place, but took place in Canada. Nobody had asked to see it and it was not offered. It was requested and delivered for 2010. It will be discussed in July at the Board meeting.

Crittenden stated that this should become a policy matter: that part of the treasurer's role will be to distribute the audit for scrutiny at the end of the year. Lane Strathearn questioned whether board members would want to have this detailed information

- Letourneau: in Canada on other boards she sits on, the treasurer has a committee to support their role. The board relies on that committee to scrutinise the treasurer, who reports to the board.
- Due to time, discussion on this topic had to be cut short.
- Crittenden proposed that we communicate on this issue via email. This was agreed.
- Crittenden suggested we hold this topic further discussion, pending further discussion with Mr Spencer.

4. ANNOUNCEMENTS

i) Crittenden : Court Round Table Meeting in two weeks time, sponsored jointly by IASA and the Tavistock Clinic

ii) Crittenden: DMM Conference on 7 April, at the Tavistock Clinic. The Tavistock Clinic would like to integrate the DMM thinking into their approach.

There will be 10 DMM speakers, including Andrea Landini, Martin Stokowy, Steve Farnfield.

Some of the proceeds from this event will support the scholarship fund. The anticipated income will be clarified later this week.

iii) Letourneau: DMM News

Articles have been received, including those from Franco Baldoni & Allan Abbass. Awaiting articles from Wolfgang Milch and Nicola Sahhar.

Letourneau is hoping to meet the deadline and submit all the material to Crittenden a week from Friday.

Crittenden will work on the editorial and design with Letourneau. She reminded Letourneau to send photographs of the contributors.

Strathearn has completed a review of Airi Hautamaki's article, which can be contributed towards a future DMM News.

Crittenden mentioned her gratitude to Letourneau for undertaking this task.

She suggested that we discuss future DMM News by email.

iv) Crittenden ISPCAN

Pat Crittenden has been invited to join a working group on child sexual abuse. This is an advance for DMM thinking.

The contact person for this organisation as well as the Tavistock Clinic is Vicky Lidchi and we are very appreciative.

v) Crittenden: 2 invitations from journals

Canadian Journal of Child and Adolescent Psychiatry have requested either on paper, or contributions to a whole journal.

Jean Rhodes, editor of the *Journal of Prenatal and Perinatal Psychology and Health*: would like papers as well as a talk from Crittenden.

Letourneau is working on a paper with care index which will be appropriate for JOPPPAH

Action: Catherine Thomas/Pat Crittenden will put Nicole Letourneau in contact with the editor.

vi) Crittenden: Allen Report

The Allen Report has recently been published in the UK on early intervention, but the subject of attachment has not been adequately covered. P.O. Svanberg has made a statement in this regard, but we would prefer to read the paper and modify the statement.

Action: Crittenden to forward the report to board members to comment.

vii) Landini: DMM Conference 18th June 2011, Italy, to celebrate 20 years of DMM in Italy

If 50 people attend, this will potentially attract \$5,000 of funds for IASA. These proceeds could be earmarked for scholarships.

viii) Thomas: South Africa

We are planning a DMM visit to South Africa towards the end of the year. This will most likely involve visiting two centres, Cape Town and Johannesburg. We are awaiting news re funding for the trip before confirming plans.

ix) Crittenden: Marina Fuertes, DMM Research in Portugal

Marina Fuertes (Harvard, U. Portugal) has offered to organise a DMM research conference in Lisbon in 2013.

x) Stokowy: Maria Steuer, Institute for Attachment Studies, founded 2010.

Maria Steuer has several important contacts in the field of attachment, and wants to assemble a group of experts to comment on childrearing policy; Crittenden serves on the Board – the German equivalent of the Allen Report.

Lane Strathearn offered to contribute to this.

Action: Martin Stokowy will ensure they link up.

xi) Landini: New board members

We need to start thinking of potential new board and ad hoc members.

Martin Stokowy asked whether it was possible to include financial experts on the board.

5. STOKOWY AND CRITTENDEN: CONFERENCE IN 2012, GERMANY

- We will inform the Bonn venue that we are unable to hold the conference there as it is too expensive
- A revised list of requirements for IASA conferences has been drafted.
- We need to decide on the budget, and fees in advance, with attorney approval.
- A conservative budget, approved early, is crucial.
- Nilsen: The Attachment Conference in Oslo will cost 325 euros for the conference fee, and 170 euros for the accommodation for an expected 750 attendees.
- Stokowy has ideas about alternative venues, linked with universities which will be less expensive.
- Bids from 3 venues would be preferable.
- Timescale: 6 weeks
- We need to start inviting speakers in March.
- VAT: 20%. If we join with a tax-exempt group, tax is reduced, but the process is complex and requires a separate contract.
- Food: It may be possible to exclude food from the conference package, depending on access to café's and restaurants near the conference centre.
- Landini proposed that Stokowy check out the venues, then request the venue to send the pricing directly to the board to make the decision. All agreed this was a good idea.

- 2-3 people going to have a look could follow this up.

Jobs to be filled – Pat Crittenden

i) Co- chair for Invited Speakers Programme Subcommittee

No-one as yet

ii) Co-chairs for Submitted Proposals Programme Subcommittee

Nicole Letourneau and Airi Hautamaki have agreed to do this

iii) Conference Treasurer

Andrea Landini and Bente Nilsen will fulfil this role

The meeting ended with Crittenden suggesting that we communicate by email to complete unfinished items