



1- IASA Minutes of Board Meeting Nov 26-29, 2007, Key Largo, FL.

Board members

Appointments and responsibilities have been finalized as follows:

Patricia Crittenden	Chairperson
Bente Nilsen	Membership
Airi Hautamaki	Scientific Program
Mike Blows	Newsletter
Andrea Landini	Conference venue planning/Website
Irmie Nickel	Treasurer
Emilia Sasson	Latin America
Steve Farnfield	Training & Education
Paul Holmes	Constitution, Ad hoc member
Kasia Kozłowska	Status change to Inactive member

Membership: IASA will allow organizations as well as individuals to become founding members. The cost of membership for individuals is \$750US and \$1500US for organizations.

The criteria for selecting founding members will be based on: training, education and service delivery. IN will draft a letter, bearing the name of all board members, on the benefits of becoming a founding member. It will be sent to organizations being invited to apply for membership or that have expressed an interest in membership.

National associations: It was agreed that we would not form national associations until IASA is up and running.

Logo: MB will provide the logo to Simon Dry to see if it can be improved. Changes require Board approval.

Finance:

1. Four board members (Patricia Crittenden, Irmie Nickel, Bente Nilsen & Andrea Landini) will act as signatories for the bank account, as required by law.
2. Patricia Crittenden & Andrea Landini will receive corporate credit cards to pay bills/venue costs on behalf of the association.
3. Irmie Nickel will be responsible for banking and has been provided with a supply of cheques to pay invoices etc.
4. Patricia Crittenden will verify and approve all expenditures prior to payments being issued via fax and or e-mail. Patricia Crittenden & Irmie Nickel will be the sole users and keepers of the banking statements, on line activity etc.
5. The mailing address for the IASA will be 9481 SW 147 St., Miami, FL 33167, USA.
6. For billing purposes, the address will be Irmie Nickels's. All bills are to be forwarded to: IASA c/o 4th fl, 601 Aulneau Street, Winnipeg, Manitoba (Canada) R2H 2V5

Tax-free status: Irmie Nickel met with Tom Spencer, IASA's lawyer, and is working on a proper budget that can be presented to the IRS for our application for tax-free status. Spencer was clear that, to be eligible, we must prove we are operating for the public good. He has drafted an accompanying **Conflict of Interest Policy** for IASA.

Once approved, we will print **charitable donation receipts** in compliance with the IRS standards. **An official tax receipt** will be forwarded once available and will bear the date the donation was received for tax purposes.

Constitution: Board members are to perform a thorough review of the **3rd draft of the constitution** and provide their feedback and or questions via e-mail. This should be completed as soon as possible.

Website: Andrea Landini will manage the website. We have received quotes on the website design from three organization in different countries. They will be reviewed and the board will decide which to accept. The first priority will be to post conference information on line with a link for conference payments. The rest of the website will then be added, including some of the following features:

- a) archive of back issues of the newsletter
- b) a link for on-line discussions
- c) brochures/advertising for all upcoming training events
- d) papers for down-loading by the public

Newsletter: As Mike Blows is responsible for the newsletter, all content will be submitted to him for content/relevance and edited as required. He will then forward this to a graphique designer for setup. IASA will issue 4 newsletters per year: December 1st, March 1st, June 1st and September 1st. It was also agreed that we would have a theme for each newsletter. The next 3 newsletters will have the following themes:

- a) SAA
- b) Prevention and Early Intervention
- c) Sex and Violence

It is imperative in the next issue to clarify who we are as an organization and to advise readers of the change in venue and dates for the October 2008 conference.

Brochure: It has been agreed that Mike Blows will ask a graphique designer to design the brochure for the conference. He will provide the content and the logo. The brochure will contain the following information:

- a) Conference dates
- b) Themes and topics
- c) Schedule
- d) Speakers
- e) Costs
- f) Registration form

The brochure will be posted on the website ASAP, sent by e-mail to as many people as possible, and included with the spring newsletter. **The Board will review and approve all written material prior to distribution.**

Conference: Because IASA cannot meet the deposit requirement (€40 - 50,000) of the intended conference organizer for holding the 2008 conference in Bologna at the University of Bologna, Andrea Landini suggested holding the conference in Bertinoro, Italy. The dates for the conference were changed to October 5-7th, 2008.

The Bertinoro venue will allow us to host ~200 participants, in one main room seating 110, with two other rooms seating 50 each. The conference will be viewed in the auxiliary rooms via satellite.

The location, while more remote than Bologna, is accessible by rail, auto and commuter flights from major airports. In addition, the lodging costs (\$40 - \$60 Euros per night, including breakfast & lunch) will be reduced.

This venue will allow participants and board members a greater sense of unity as all sessions, meals and meetings will be onsite where there are fewer distractions. Andrea will proceed with negotiations for this venue.

The registrations rates were set as follows:

- a) Early bird rate prior to May 1, 2008 \$225 Euros
- b) Regular rate thereafter \$300 Euros
- c) Student rate * \$150 Euros
- ❖ Students will only be allowed into one of the two auxiliary rooms. We will limit the students to 50 participants with a maximum of 25 being Italian students.
- ❖ To qualify as a student, they must be enrolled full time, under 30 years of age and not otherwise employed. They will be asked to provide evidence of student status at registration.

The registration form will clearly indicate that the registration fees are non-refundable, but that substitutions in attendees are welcome. The only way to register will be via the website. No registrations will be accepted without payment.

The conference will have 4 main strands focused on:

- Forensic – criminal and domestic/familial
- Prevention and early intervention
- Challenging disorders – ADHD, autism, personality & eating disorders, addictions, etc.
- Treatment modalities

The keynote speakers will be members of IASA. They will define the DMM as well as synchronize their speeches around the above strands in a progressive approach. We seek speakers from various countries to allow them representation and to appeal to the diversity of our audience. Patricia Crittenden has requested board members to suggest speakers, particularly regarding non-native speakers of English, as soon as possible.

In addition, there will be a variety of smaller sessions held. These would include round table discussions, symposiums and posters. All poster sessions should be duration of approx 3 hours with the writer available for a minimum of one hour for discussion. All proposals for these presentations are to be submitted to the scientific committee who will then review them by topic and relevance and notify submitters of acceptance or rejection.

In addition, there will be held Pre & Post workshops. These are not organized by IASA, but by FRI trainers:

Pre – Attachment, Psychopathology & Adaptation

Pre – CARE-Index

Post – Advanced Clinical SAA

Post – Advanced Clinical AAI

All of the above are subject to availability of conference rooms.

Meetings: The next IASA Board meeting will be held in Bertinoro, Italy the week of May 6-8, (3 days) 2008. This allows board members to “walk through” the venue for the October 2008 conference and finalize the remaining details. We deferred the Constitution discussion to this meeting. The following meeting will be in Bertinoro at the time of the October/08 conference. We will hold the first General Assembly meeting of IASA the evening of the second day (Oct 6th, 2008) of the conference in Bertinoro.